

Making a Reservation

予約をする

OBJECTIVES

To indicate a preferred option
好ましい選択肢について伝える

To ask about a discount
値引きについて尋ねる

To explain a restriction
制限について説明する

EXERCISE 1

Role-play : Teacher » Travis / Student » Fiona. (Switch roles after you read the dialogue)
役割 (講師 » Travis / 生徒 » Fiona) にあわせて文章を読みましょう! ダイアログを読んだ後は役割を交代しましょう。

Travis Good morning, Porter Hotel.

Fiona Hi. I'm calling to make a reservation.
I'd like to book two single rooms for myself and a colleague,
from October 5th to 7th.

I'd prefer adjacent non-smoking rooms, if possible.

Travis All our rooms are non-smoking, so that's no problem.
But the hotel is almost fully booked that week,
so I may not have any rooms together.
Let me see ... Yes, I'm afraid the best I can do is put you on the same floor.

Fiona That will do.
We're part of the urban planning conference taking place at the hotel.

Is there a discount available?

Travis There is a special rate for attendees, in fact.
For single rooms, it's \$90 instead of \$110.
To qualify for the discount,
you must present your conference ID badge when you check in.
That applies to both you and your colleague.

Fiona OK, I'll let her know.

EXERCISE 2 Fill in the blanks and read the dialogue.
空欄を埋めて、ダイアログを読みましょう!

Travis _____, Porter Hotel.

Fiona Hi. I'm calling to make a reservation.
_____ two single rooms for myself and a colleague,
from October 5th to 7th.
I'd prefer adjacent non-smoking rooms, if possible.

Travis All our rooms are non-smoking, so that's no problem.
But the hotel is almost _____ that week,
so I may not have any rooms together.
Let me see ... Yes, I'm afraid the best I can do is _____ the same floor.

Fiona That will do.
We're part of the urban planning conference _____ at the hotel.
Is there a discount available?

Travis There is a special rate for attendees, in fact.
For single rooms, it's \$90 _____ \$110.
To qualify for the discount,
you must present your conference ID badge when you check in.
That applies to both you and your colleague.

Fiona OK, I'll _____.

FOLLOW UP QUESTIONS | 関連情報

Question 1

» What is the hotel unable to provide for the woman?

Answer 1

- a. Two single rooms
- b. Two rooms next to each other
- c. Two non-smoking rooms
- d. Two rooms for a full week

Question 2

» What must the woman do to obtain a discount?

Answer 2

- a. Show ID during check-in
- b. Make a booking in advance
- c. Give a conference registration number
- d. Reserve multiple rooms

EXERCISE 3

Practice speaking using the following scenarios.
それぞれの状況に沿って、スピーキングを練習しましょう!

Talk 1

You want to make a reservation for a business dinner at a restaurant.
You would rather sit in a booth than at a table in the open dining area.
Call the restaurant (your teacher) and indicate your preferred option to the staff member.

Talk 2

You have called a supplier to order 50 boxes of photocopier paper for your office.
You would like to get a discount because it is a large quantity.
Ask the supplier (your teacher) if a discount is available.

Talk 3

Your company is currently looking for a new salesperson.
You receive a call from someone (your teacher) who wants to know if the job is still available. It is still open, but to be considered, candidates have to submit an application by Friday. Explain the restriction to the caller.

WORDS & PHRASES | 単・熟語表現の紹介

- » adjacent / 隣り合った » will do / それで構わない » urban planning / 都市計画 » attendee / 参加者
» in fact / 実際のところ » qualify for ~ / ~の資格がある » present / 見せる、示す » apply to ~ / ~に適用する

HOMEWORK

Writing 1

You want to make a reservation at a hotel.
According to the hotel's Web site, some rooms have an ocean view and some do not.
You would like a room with an ocean view.
E-mail the hotel to make a reservation and indicate your preference.

Writing 2

You wish to reserve space at a business seminar for some staff at your company.
There are twelve staff members who want to take part.
The registration fee is \$50 per person,
but you are hoping to obtain a discount since it is a large group.
Write an e-mail to the organizer asking if there is a discount for large groups.