

Exercise 2

Role-play: Teacher will be Mr. Murphy. Student will be Catherine. (Switch roles after you read the dialogue)

役割(講師>Mr. Murphy / 生徒>Catherine)にあわせて文章を読みましょう! ダイアログを読んだ後は役割を交代しましょう。



Mr. Murphy



Catherine

1 Mr. Murphy Your presentation was great, Catherine.

Catherine Thank you. I'm very happy with it.

2 Mr. Murphy Our client liked it very much. Keep up the good work.

Catherine I will. When are we going to have another meeting with them?

3 Mr. Murphy It'll be next Friday afternoon. Let's discuss the details the day before.

Catherine I'll have my handouts done by Wednesday, then.

覚えよう! | Words & Phrases

presentation / 発表、プレゼンテーション happy with ~ / ~に満足している、~を喜んでいる client / クライアント、顧客

discuss / 話し合う、議論する、検討する detail / 詳細、細部 have ~ done by ... / ...までに~を完成させる

Exercise 3

Fill in the blanks and read the dialogue.

空欄を埋めて、ダイアログを読みましょう!

1 Mr. Murphy Your presentation was great, Catherine.

Catherine Thank you. I'm very happy ____ it.

2 Mr. Murphy Our client liked it very much. Keep __ the good work.

Catherine I will. When are we going to have another meeting ____ them?

3 Mr. Murphy It'll be next Friday afternoon. Let's discuss the _____ the day before.

Catherine I'll have my handouts done __ Wednesday, then.



Follow-up Question / True or False

1 Catherine's presentation didn't go well. True or False?

2 They have a meeting again on Wednesday. True or False?

Additional Lesson

Discuss more about what to say
when you want to give someone compliments.



Writing

Write about something you are doing well.